



ADDENDUM No. 1
OCTOBER 31, 2016

Solicitation Title: Demolition Project

Solicitation No.: ITQ 07-16-17 Due Date: Friday, November 4, 2016 by 3:30PM

Attention all potential bidders:

- ☒ Should Addendum: Information included in this Addendum is for clarification purposes. This Addendum SHOULD be acknowledged by checking the box indicated on the City Contract Form A-5 Acknowledgement of Addendum(s).and returned with your solicitation submittal.

To all prospective bidders, please note the following changes and clarifications:

1. Attached to this addendum are the forms referenced in ITQ 07-16-17 Demolition Project.

Request for Information Questions/Clarification:

Q.1 "What is the estimated cost for this project?"

A.1 The estimated cost for this project is approximately \$10,000.

Q.2 "May I have an electronic set of the plans, or access information, sent by email?"

A.2 There are no plans associated with this project.

For any other questions, clarification can be found in the specifications.

All other terms, conditions and specifications remain unchanged for this solicitation.

End of Addendum



LOCAL PREFERENCE AFFIDAVIT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

Failure to fully complete this affidavit may render the vendor ineligible for Local Preference.

SECTION 1: GENERAL TERMS

Local Preference

The evaluation of competitive bids is subject to Section 7-151 of Ordinance 1244 which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation.

Business location means a permanent office or other site where the local business conducts, engages in, or carries on all or a portion of its business. A post office box or location at a postal service center shall not constitute a business location.

The following criteria must be met in order to qualify for local preference:

1. A business that is located in the city with a current city business tax receipt issued prior to the City's issuance of the Solicitation for supplies or services **AND/OR**;
2. A business has at least ten (10%) of its total workforce residing in the City of North Miami prior to the City's issuance of the solicitation for supplies or services **AND/OR**;
3. A business that subcontracts at least ten percent (10%) of the contractual amount of a City project with subcontractors who are physically located within the City.

The offeror, supplier, or contractor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the City.

The preference is used to evaluate the submittals received from bidders. Except where federal or state law mandates to the contrary, in the purchase of supplies or services in which objective factors used to evaluate the submittals received from offerors are assigned point totals, a preference of ten (10) percent of the total evaluation points, or ten (10) percent of the total price, shall be given to a local business.

Comparison of Qualifications

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the City from giving any other preference permitted by law instead of preferences granted, nor prohibit the City to select the bid or proposal which is the most responsible and in the best interests of the City.

SECTION 2: AFFIRMATION

Failure to complete this certification by Bidder/Proposer at this time (by checking applicable box below) shall render the vendor ineligible for Local Preference.

LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to businesses located within the limits of the City of North Miami. **A copy of a current Business Tax Receipt must be attached.**

☐ Place a check mark here only if affirming bidder meets requirements for **Local Preference Certification**.

LOCAL PREFERENCE FORM A - 3

WORKFORCE LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to businesses with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City.

☐ Place a check mark here only if affirming bidder meets requirements for **Workforce Local Preference Certification**.

SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION: The local preference may be applied to businesses that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractor who are physically located within the City of North Miami. **(Must complete Forms A-3(a): Statement of intent)**

☐ Place a check mark here only if affirming bidder meets requirements for **Subcontractor Local Preference Certification**.

I certify that the information and responses on this form or attached hereto are true, accurate, and complete. I understand that the submission of this form to the contracting officer for the City of North Miami is for this public entity only. I also understand that I am required to inform the City of North Miami of any change in the information contained in this this form or attached hereto.

Company Name

Offeror Signature

Date

Print Name

Title

Sworn to and subscribed before me on this ____ day of _____, 20____.

Notary Public

My Commission Expires:



STATEMENT OF INTENT

RFP/IFB NO. _____

A signed "Statement of Intent" shall be completed by both the proposer/bidder and the owner or authorized principal of each Local to provide services under this Solicitation.

_____ agrees to perform work on the above contract as (check one)
Name of Local Business ☐ a partnership; ☐ a corporation; ☐ an individual; ☐ a joint venture

Local Business Contractor

The Local Business will enter into a formal agreement, conditioned upon the Bidder/Proposer executing a contract with the City of North Miami for the work with _____.

Name of Bidder/Proposer

| Item No. | Type of Work | Agreed Price of Work | Percentage of Work |
|----------------------------|--------------|----------------------|--------------------|
| 1. | | \$ | % |
| 2. | | \$ | % |
| 3. | | \$ | % |
| TOTAL VALUE OF WORK | | \$ | % |

Local Business Contact Name (Please Print)

Title

Date

Local Business Address, City, State & Zip Code

Local Business E-Mail address

Phone Number

Authorized Local Business Signature

Authorized Bidder/Proposer Signature

Title

Date

NOTE: A copy of the Local Vendor Business Tax Receipt and signatures of Local Business and Bidder/Proposer are required.



REFERENCES (Form A-14)

List a minimum of three (3)

Name:_____ Contact:_____

Address:_____

City:_____ State:_____ Zip:_____

Contact Person:_____

Phone:_____ E-Mail:_____

Type of Job Performed & Cost_____

Name:_____ Contact:_____

Address:_____

City:_____ State:_____ Zip:_____

Contact Person:_____

Phone:_____ E-Mail:_____

Type of Job Performed & Cost_____

Name:_____ Contact:_____

Address:_____

City:_____ State:_____ Zip:_____

Contact Person:_____

Phone:_____ E-Mail:_____

Type of Job Performed & Cost_____
